

## Government College (Autonomous), Rajamahmundry.

(Affiliated to Adi kavi Nannaya University)

Accredited with NAAC A+ in RAF-2017 (GCPA 3.38/4.00) College with Potential for Excellence

East Godavari District, Andhra Pradesh, Inda-533105 Department of Hindi, Board of Studies

meeting, 2023-24.

### Agenda

Meeting of the Board of studies is held at 11 A.M on 04-11-2023 in the Department of Hindi, Govt. College (A), Rajahmundry with the following agenda.

1. Approve the I & II Year (I, II & III Semester) Syllabus.
2. Approve the 50:50 method (CIA is 50 Marks and SEE is 50 marks). The institution is implemented the 50:50 scheme from the academic year 2019-20.  
(The autonomy review committee which visited the institution during 2015, for extension of autonomy, orally suggested to have more marks for internal assessment then the SEE.
3. Approve the each of the CIA and SEE the student needs to score 18 Marks to qualify and the overall pass percentage is 40% (CIA + SEE) in both Assessments.
4. Review and approve the Blueprint, Syllabus and Model Question Papers for I, II & III Semesters.
5. Approve the Expected Outcomes for I, II & III Semesters.
6. Approve the Additional inputs into the Curriculum.
7. Approve the Internal Assessment Component. Minimum marks in the Internal Assessment are 18 Marks in each CIA
8. Approve the Academic Programs proposed for the Academic year 2023-24 for I, II & III Semester.
9. Other Academic activities of the department.
10. To approve the List of Examiners.
11. Introducing certificate course in Spoken Hindi.
12. Departmental online magazine introduced.
13. Hindi club was formed.
14. Any other item with the permission of the chair.

Shaik Jareena Begam  
Chairman Board of studies.

Sk. Jareena  
Lecturer Incharge  
Department of Hindi  
Government College (A),  
RAJAMUNDRY-533 105.

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East Godavari District, Andhra Pradesh, Inda-533105 Department of Hindi

## Board of studies meeting for the year 2023-24, held on 04/11/2023.

The Board of studies meeting of the faculty of Hindi, Government College (A), is Rajahmundry held on 04/11/2023 at 11 A.M. in the Department of Hindi, Govt. College (A), Rajahmundry, under the chairmanship of Shaik Jareena, In-charge of Dept. of Hindi and passed the following resolutions.

### Resolutions:

- Resolved to conduct BOS for I, & II Year (I, II & III Semester).
- Resolved to conduct the Semester End Examinations for 50 marks and Continuous Internal Assessment for 50 Marks for I, II & III Semester, [(The autonomy review committee which visited the institution during 2015, for extension of autonomy, orally suggested to have more marks for internal assessment than the SEE). (As per NAAC Peer Team in its visit to the institution for III cycle of accreditation during March 2019, has remarked and appreciated the move of institution to go with 50:50 for CIA and SEE instructions). As per guidelines by IQAC (Internal Quality Assessment Cell) and Academic Cell.
- Introducing certificate course in Spoken Hindi.
- Departmental online magazine introduced.
- Hindi club was formed.
- Resolved to allocate the Continuous Internal Assessment (CIA) 50 as follows-

s.no	Component	Distribution of Marks	
1	CIE I (after completion of 50% of syllabus)	20	
2	CIE II (Online Exam)	10	
3.	ATTENDANCE	Above 95%	5
		91% to 95%	4
		86% to 90%	3
		81% to 85%	2
		75% to 80%	1
		Below 75%	0
		5	
4	ASSIGNMENT	5	
5	Participation or Paper Presentation in Student Seminars/Workshops/Group Discussions/ Quiz/ Student Study Project/Field Visit/Survey	5	
6	Viva-voce	5	

**Component I & II: CIE -I, II & III**

- CIE I, II (20+10 = 30 Marks)
- Two Internal Examinations, offline and Online examination, for each course shall be conducted for assessment. These examinations will be conducted during August/September/October (CIE -I, II & III) for I and III Semester and January/February/March (CIE -I, II & III) for II Semester.
- CIE one is for 20marks and CIE two is for 10marks.
- The sum of both the CIEs will be considered for awarding marks for CIA.
- Each of the CIE and SEE the student needs to score 18 Marks to qualify and the overall pass percentage is 40% (CIA + SEE) in both Assessments.

**\*Important Note:**

Students who absent themselves from any CIE will lose the marks for the respective test. However, if a student is not able to write the CIE I / II because of his/her participation in an important event related to NSS/NCC or Games/Sports representing the College/University/health grounds, the student must get the prior permission of the principal through the proper channel and submit the same to the Office of the Controller of Examinations. Deadline is 7 days after the CIE. Applications submitted after the deadline will not be considered for the retest.

**Component III: Attendance (5 Marks)**

Attendance marks will be awarded to the students based on their attendance percentage on their course. Faculty of each course must award the attendance mark based on their subject attendance. The marks split-up is given below:

Above 95%	5
91% to 95%	4
86% to 90%	3
81% to 85%	2
75% to 80%	1
Below 75%	0

**Component IV: Assignment (5 Marks)**

One Assignment for each course must be submitted by a student in each semester. The marks allotted to this component will be awarded based on the performance of the student. The assignment topic may be assigned either individual or group. Assignment should be submitted by the student in the first half of the semester. Also maximum of 7 days should be given to students to submit the assignment. Assignments should be evaluated by the faculty concerned and the same to be verified by the student. The assignment should be kept in department for the Academic Audit by IQAC and for External Academic Audit conducted by office of Commissionerate of Collegiate Education. The marks should be awarded by the faculty.

**Component V: (Pedagogical Strategies) (5 Marks):**

Participation/Paper Presentation in Student Seminars/Workshops/Group Discussions/ Quiz/ Student Study Project/ Field visit/ Survey (5 Marks)

	Participation	Second Prize	First Prize / Best Paper
Workshop/Seminar/Technical Symposium	2	3	5
National / International Conference	3	4	5

In case of Classroom seminar, one seminar for each course must be presented by a student in each semester. Each student should be given individual topic for seminar, the student must submit the seminar topic as assignment and the same will be presented minimum of 10 minutes in the class through ICT. The seminar presented by the student should be evaluated by the faculty and based on the performance of the presentation, the marks will be awarded.

Similarly, reports on field visits, educational tours, and study projects in prescribed format will be considered for awarding marks in this component.

For a student who has not participated in any events in that semester, the student will be awarded "0" for this component. If a student participated more than one event and win prize, the best would be considered for the

subject.

In case of Quiz, preferably online quiz, it should be conducted after the CIE II and well before the SEE. Faculty concerned must announce the schedule for the quiz and create the quiz in the ERP (College Management System). The subject staff must upload all the questions (unit-wise) in the ERP. Quiz should create with 30 questions (ERP should choose 30 questions randomly out of 100 questions uploaded). The timing for quiz should be 30 minutes. No negative marking. Each question carries 1 mark. The marks secured should be converted to 5.

30 marks for Internal written examination, 5 for Assignments, and 15 marks for different pedagogical methods totally 50 marks for CIA.

**Component VI: Viva-voce (5 Marks):**

Viva-voce will be conducted based on entire syllabus and activities conducted by the department.

7. Resolved to allocate the Semester End Examinations 50 as follows - Semester End Examination (SEE)

- The question paper is of 2 ½ duration for 50 Marks.
- Suggestive Question Paper Pattern for CIE I, CIE II and SEE (Based on Blooms Taxonomy):
- Though the faculty concerned are empowered to adopt their own pattern for question paper, a general and suggestive model for question paper is given below based on Blooms Taxonomy. (By Academic Cell)

Q. No.	Learning Objective	Marks
1	Memory based (Remember)	1
2	Understand (Comprehension)	1
3	Application	2
4	Analysis	2
5	Evaluation	2
6	Creativity	2
	Total	10 Marks

**FOR I – SEMESTER (As per Blooms Taxonomy)**

- |  |   |  |
|--|---|--|
| 1. Memory based (Remember) (Module I)    | - | 1 (लेखक का परिचय).   |
| 2. Understand (Comprehension) (Module I) | - | 1. पत्र लेखन   |
| 3. Application (Module III)              | - | 1. लिंग (Gender), 2. वचन (Number),<br>3. काल (Tense), 4. कारक चिह्न  |
| 4. Analysis (Module II)                  | - | 1. Essay Questions<br>2. चरित्र चित्रण Characterization  |
| 5. लघु प्रश्न (From Module I & II)       | - |  |
| 6. Evaluation (Module IV)                | - | 1. शब्द प्रयोग (word usage)<br>2. कार्यालयी हिन्दी (पारिभाषिक शब्दावली<br>अंग्रेजी से हिन्दी) (Official Language<br>3. विलोम शब्द (Antonyms)<br>4. कारक (case) |
| 7. Creativity (Module V)                 | - | पत्र लेखन (Letter writing)   |

**FOR II – SEMESTER (As per Blooms Taxonomy)**

- |                                       |   |  |
|---------------------------------------|---|--|
| 1. Memory based (Remember) (Module I) | - | 1. संदर्भ सहित व्याख्या (Annotations). |
|---------------------------------------|---|--|

2. Understand (Comprehension) (Module I) - 1. गद्यांस (Comprehension)  
2. प्रश्नोत्तरी (Question and Answers)
3. Application (Module IV) - 1) शब्दों का वाक्यों में प्रयोग  
2) संधि-विच्छेद  
3) उपसर्ग
4. Analysis (Module II) - 1. Essay Questions  
2. चरित्र चित्रण characterization  
3. लघु प्रश्न (From Module I & II)
5. Evaluation (Module III) - 1) कार्यालय हिन्दी शब्दावली अंग्रेजी - हिन्दी  
2) कार्यालयों की कुछ प्रशासनिक शब्द हिन्दी - अंग्रेजी  
3) वाक्यांश अंग्रेजी - हिन्दी
6. Creativity (Module V) - पत्र लेखन (Letter writing)

**FOR SEMESTER -III (As per Blooms Taxonomy)**

1. Memory based (Remember) Module -II - हिन्दी साहित्य का इतिहास  
(History of Hindi Literature)
2. Understand (Comprehension) Module -IV - अनुवाद (Translation)
3. Application Module -I - काव्य दीप (Ancient and Modern Poetry)  
संदर्भ साहित्य व्याख्या (Annotations)  
सारांश (summary) or Essay Questions
4. Analysis Module V - प्रयोजनमूलक हिन्दी (Functional Hindi)
5. Evaluation (From Module I, II & V) - लघु प्रश्न (very short Answers)
6. Creativity Module -III - साधारण निबंध (General Essays)

Sl.No	Learning Objective	Marks
1	Memory based (Remember)	8
2	Understand (Comprehension)	8
3	Application	10
4	Analysis	8
5	Evaluation	8
6	Creativity	8
Total		50 Marks

5. Resolved to approve the Curriculum, Blueprint and model paper for I, II & III Semester. (I & II B.A./B.COM/BBA/B.SC)
6. Resolved the Expected Outcomes for I, II & III Semester.
7. Also Resolved the Additional Inputs to strengthen the syllabus for I, II & III Semester. (I & II B.A./B.COM/BBA/B.SC).

Additional Inputs	
SEMESTER -I	1. मित्रता 2. मुक्तिदान 3. कारक
SEMESTER -II	1. कबीर दोहे 2. मातृभाषा

	3. अनुवाद
SEMESTER –III	1. तुलसीदास-दोहे in Module I (काव्यदीप) 2. हिन्दी भाषा का उद्भव और विकास, हिन्दी साहित्य के इतिहास लेखन की परंपरा व काल विभाजन in Module II (हिन्दी साहित्य का इतिहास).

8. Resolved the Internal Assessment Component. Minimum marks in the Internal Assessment are 18 Marks in each CIA (Continuous Internal Assessment)
9. Resolved to approve the academic programs proposed for the Academic Year 2023-24 for I & III Semester.
10. Resolved to approve the revised list of Examiners and paper setters.
11. Resolved to continue the new pedagogical strategies for teaching Hindi.
12. Resolved to award one extra credit to students who are registered and completed SWAYAM Course successfully.
12. Resolved to continue the certificate course in 'spoken Hindi' should continue in this Academic Year which introduced in 2020-21 Academic Year. (Attached syllabus with Model Paper).
13. Resolved to allot marks for certificate course should 25:75 Ratio. (25 marks for Assignments and 75 Marks for theory Examination.)

Shaik Jareena Begam  
Chairman Board of Studies  
D. Jareena  
Department of Hindi  
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RAJAHMUNDRY-533 105.

Dr. P. Hari Ram Prasad, Head of Dept. of Hindi, PR. Govt. College (A), Kakinada.

Dr. K. Neeraja In-charge of Dept. of Hindi, SKR College for Women, Rajahmundry.

Sri. Devendar Pandey, Raja Bhasha Adhikari, ONGC, Rajahmundry.

Dr. V. Kanchanamala In-charge of Dept. of Hindi, GDC Kovvuru.

Dr. Kamble Goutham Faculty in Hindi, Arts College (A) Rajahmundry.

Ms. Sd. Noorjahan Student Nominee.

Ms. T. Rekha Kumari Student Nominee.