

**GOVERNMENT COLLEGE (Autonomous)
RAJAMAHENDRAVARAM
[Re-Accredited by NAAC with 'A' Grade]**



**DEPARTMENT OF COMMERCE
For the Academic Year 2018-19**

**[Choice Based Credit System]
BOARD OF STUDIES 2018-19
20th April, 2018**

Courses from the Academic Year 2018-19 (I, III & V Semesters)

1. B.Com General (E.M & T.M)
2. B.Com Computers (E.M & T.M)
3. B.A. (Economics, Statistics & Commerce)
4. B.Com (Banking, Insurance & Financial Services)
5. BBA
6. Certificate Courses:
 - a) Fundamentals of Management
 - b) Direct Tax Procedure and Practices
 - c) Financial Education

Proceedings of the Principal, Government Autonomous College, Rajamahendravaram

Present: Dr.R.David Kumar Swamy, M.Sc, M.Phil., Ph.D

Re. No: Spl./Acad.Cell-GC[A]-RJY/BOS/2018-1, Dated: 17April 2018

**Sub:- Government Autonomous College, Rajamahendravaram – Boards of Studies (BoS) –
Nomination of Members - Orders Issued.**

Ref:- UGC Guidelines for Autonomous Colleges - 2018.

ORDER:

The Principal, Government Autonomous College, Rajamahendravaram is pleased to constitute **Board of studies in COMMERCE** for framing the syllabi in Commerce subject for all semesters duly following the norms of the UGC Autonomous guidelines.

S. No	Name	Designation
1	Dr. K. RatnaManikyam, Lecturer In- Charge/HoD, Department of Commerce, GC[A], Rajamahendravaram	Chairman
2	All Faculty members in the department	Member
3	Dr. Ch. Ramakrishna, Lecturer in Commerce, GDC, Mandapeta	Subject Expert
4	Dr. K. Sudhakar Rao, Lecturer in Commerce & Academic Officer, O/o CCE	Subject Expert
5	Dr. P. Umamaheswari Devi, Department of Management Studies AdikaviNannaya University, Rajamahendravaram	University Nominee
6	Sri. J. Kaleswara Rao, Chartered Accountant, Rajamahendravaram	Expert from Industry/Corporate Sector
7	Sri K. DurgaBabu	Student Nominee

The above members are requested attend the BOS meetings and share their valuable views, suggestions on the following functionaries:

- (a) Prepare syllabi for the subject keeping in view the objectives of the college, interest of the stake holders and national requirement for consideration and approval of the Academic Council
- (b) Suggest methodologies for innovate teaching and evaluation techniques
- (c) Suggest panel of names to the Academic council for appointment of examiners
- (d) Coordinate research, teaching, extension and other activities in the department of the college.

The term of the members will be Three years from the date of the nomination. The Chairman of the BoS (HoD/lecturer In-Charge of the department) is directed to coordinate with the Principal of the College and conduct BoS meetings as and when necessary, but at least twice a year.



PRINCIPAL
GOVERNMENT COLLEGE [A]
RAJAHMUNDRY

Copy to:

1. The above individuals
2. File

GOVERNMENT COLLEGE (A), RAJAMAHENDRAVARAM

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DEPARTMENT OF COMMERCE

CONSOLIDATED REPORT OF BOARD OF STUDIES FOR THE YEAR 2018-19

The meeting of Board of studies of Commerce Department was convened at 10.30 A.M on 20th April, 2018 under the chairmanship of Dr. K. Ratna Manikyam, the In-charge of the Department. The following members were present.

Sl. No	Nominee	Name	Signature
1	University nominee	Dr. P. Umamaheswari Devi, Department of Management Studies Adikavi Nannaya University	P. Uma Maheswari Devi
2	Industrial nominee	Sri J. Kaleswara Rao, Chartered Accountant, Rajahmundry	
3	Subject Expert	Dr. Ch. Rama Krishna, Lecturer in Commerce, GDC, Mandapeta	Ch. Rama Krishna
4	Subject Expert	Dr. K. Sudhakara Rao Lecturer in Commerce & Academic Officer, O/o CCE, Vijayawada	K. Sudhakara Rao
5	Student Nominee (Alumni)	Mr. K. Durga Babu	
6	Staff Member	Dr. A. A. Annapurna	A. Annapurna
7	Staff Member	Dr. B. P. Narasa Reddy	
8	Staff Member	Dr P. Shanmukha Rao	
9	Staff Member	Sri G. Appala Narasimham	G. Appala Narasimham
10	Staff Member	Sri P. V. Prasad	P. V. Prasad
11	Staff Member	Smt. P. Sunanda Vijaya Lakshmi	P. Sunanda Vijaya Lakshmi
12	Staff Member	Sri T. Chandra Sekhar	T. Chandra Sekhar
13	Staff Member	Smt. A.S.L. Bramaramba	A.S.L. Bramaramba
14	Staff Member	Sri V. Raju	V. Raju
15	Staff Member	Sri G. Leela Mohana Rao	G. Leela Mohana Rao
16	Staff Member	Kum. V.V.V. Satyavathi	V.V.V. Satyavathi
17	Staff Member	Smt. Ch.N. Sri Lakshmi	Ch. Nageswari Lakshmi
18	Staff Member	Sri D.B. Sankar Reddy	D.B. Sankar Reddy
19	Staff Member	Sri Ch. Srinu	Ch. Srinu
11	Student Member	Naveen Raj P. S-III B. Com (EM)	Naveen Raj P.
12	Student Member	Shaik Shaheda Tasnim III B.Com(Comp)	Shaik Shaheda Tasnim

Date: 20th April, 2018

K. Ratna Manikyam
(K. RATNA MANIKYAM)
Chairman, Board of Studies

Preface

Commerce Education is understood to be Business Education as it prepares the learners to successfully handle Trade, Commerce and Industry. The new economic policies have widened the employability for knowledge in Commerce and consequently the commerce graduates are of high demand in fields like Finance, Management, Entrepreneurs and Government services.

Government College (A), Rajamahendravaram has been offering Under Graduate course in Commerce since 1957. From then onwards time and again the needful refinement to the course is being introduced by Board of Studies to bridge the gap between academic and industrial requirements.

This year also the Board of Studies is pleased to introduce new Restructured Course, namely BBA (Bachelor of Business Administration) to meet the demand for the course and to match the emerging Industrial and Administrative needs in general and specifically to induce business knowledge, critical thinking to solve business problems, promotion of effective communication skills, technological skills and promulgate entrepreneurship and innovation. The syllabi along with Model Question Papers for the Courses in B. Com General, Computers, Banking, Insurance and Financial Services (BIFS), BBA and B. A. (E.S.Commerce) and three certificate courses namely, Fundamentals of Management, Direct Tax Procedure and Practices & Financial Education are prepared with utmost care to meet the expected outcomes of the respective courses.

**GOVERNMENT COLLEGE (AUTONOMOUS)
RAJAMAHENDRAVARAM
(Re-Accredited by NAAC with 'A' Grade)
DEPARTMENT OF COMMERCE**

**BOARD OF STUDIES MEETING
ACADEMIC YEAR: 2018-19**

The members of Board of Studies met on 20th April, 2018 at the Department of Commerce under the Chairmanship of Dr. K. Ratna Manikyam, Lecturer In-charge. The members discussed and resolved the following:

RESOLUTIONS

- 1 It is resolved to approve the proposed course structure for I B.Com (General) English Medium and Telugu Medium, I B.Com (Computers) English Medium and Telugu Medium, I B.A. (E.S.Commerce), I B.Com (Banking, Insurance & Financial Services) and I BBA as Self Finance Course for the admitted batches 2018-19.
- 2 It is resolved to approve the proposed course structure for II B.Com (General) English and Telugu Medium, II B.Com (Computers) English Medium and Telugu Medium, II B.A. (E.S. Commerce).
- 3 It is resolved to replace the II B. Com (Banking, Insurance & Financial Services) admitted batch 2017-18 course structure for III, IV, V & VI Semesters in accordance with the approved course structure of I B.Com (Banking, Insurance & Financial Services) admitted batch 2018-19.
- 4 Resolved to approve the proposed CBCS syllabi for III B.Com (General), English medium and Telugu medium, III B.Com (Computers) English Medium and B.A. (E.S.Commerce) Groups for the admitted batch 2016-17.
- 5 It is resolved to approve the incorporation of additional inputs to various courses (where ever it is felt necessary) for enhancing students understanding over the concerned course and this shall not be considered for evaluation purpose.
- 5A. It is resolved to approve the model question papers for I, III, & V Semesters of B. Com, BBA and B.A (E.S.Commerce) (admitted batch 2016-17 to 2018-19) for 60 marks in semester end examinations and 40 marks for internal assessment with a total of 100 marks. (Internal Assessment split up details enclosed in page no.)

- 6 It is resolved to conduct online examination for 10 marks (only Objective type questions) for all courses as a part of internal evaluation of 40 marks per paper.
- 7 It is resolved to approve the list of examiners and paper setters for the academic year 2018-19. (Enclosed in page no.)
- 8 It is resolved to approve the proposed departmental activities for 2018-19. (Enclosed in 'page no.)
- 9 It is resolved to implement suitable pedagogical strategies to enrich Teaching and Learning process.
- 10 It is resolved to request the Principal to recommend the Admission Committee to give preference to the Students with commerce as a subject at Intermediate/+2 level at the time of admissions into B.Com, BBA & B.A Courses.
- 11 It is resolved to approve the syllabus and Model Question Papers of Foundation Course – 5, **Entrepreneurship Education** for B.A, B.Com and B. Sc Courses.
- 12 It is resolved to continue the following Certificate courses:
a) Fundamentals of Management
b) Direct Tax Procedure and Practices
c) Financial Education


University Nominee

Local Nominee/Subject Expert


Chairman
Board of Studies

1.

2. 

3. 

**GOVERNMENT COLLEGE (AUTONOMOUS)
RAJAMAHENDRAVARAM**

Scheme of Evaluation of All B.Com, BBA / B.A. (E.S.Commerce) Courses
(w.e.f 2016-17)

Max. Marks: 100

Split

SEMESTER END EXAMS	:		60 Marks
INTENAL PERIODICAL TESTS (Average of two)	:	15 Marks	
Online exam	:	10 Marks	
CO-CURRICULAR ACTIVITIES (Assignments – 5M, Seminar – 5 M)	:	10 Marks	
VIVA VOCE	:	<u>5 Marks</u>	<u>40 Marks</u>
Total			<u>100 Marks</u>

<u>EXTRA-CURRICULAR ACTIVITIES</u>	:	Credits-5
Split: a) Community Service	:	Credits-2
b) Academic Competition	:	Credits-1
c) Fine Arts	:	Credits-1
d) Sports & Games	:	Credits-1

P. Uma Maheswari Devi
University Nominee

Local Nominee/Subject Expert

K. N. Srinivasan
Chairman
Board of Studies

1. *[Signature]*
2. *[Signature]*
3. *[Signature]*
4. *[Signature]*

Department of Commerce
Government College (A), Rajamahendravaram
Tentative Departmental Activities for the Year 2018-19

Sl. No.	Date	Name of the Activity	Name of the Lecturer actively involved
1	19-7-2018	Bank Nationalization Day - Modern trends in banking sector	Dr. K. Ratna Manikyam
2	Aug. 2018	Field visit to Industry/Financial Institution	G. Appala Narasimham
3	Aug.2018	Guest /Extension Lectures	Dr. P. Shanmukha Rao
4	Sep, 2018	National Seminar on Problems and Prospects of Retail Marketing	Dr. K. Ratna Manikyam
5	Oct, 2018	National Seminar and Workshop on Financial Education	Dr. B.P. Narasa Reddy
6	Nov, 2018	Interactive Session on Stock Market Trading Practices	P.V. Prasad
7	Dec, 2018	Students' Commerce Meet	Dr. B.P. N. Reddy
8	24-12-18	Consumer day	In Association with Consumer Club
9	Jan, 2019	Guest /Extension Lectures	Dr. P. Shanmukha Rao

Government College (A), Rajamahendravaram
Department of Commerce
List of Examiners and Paper Setters

Sl.No.	Name of the Examiner	Designation	College	Place
1	Dr. K. Peddi Raju	Lecturer	Govt. Degree College	Razole E.G.Dt.
2	Sri P. V. Rama Raju	Lecturer	DNR College	Bhimavaram W.G.Dt.
3	Dr. K. Sudhakara Rao	Lecturer	Academic Office, O/o CCE	Vijayawada Krishna Dt
4	Dr. Pandu Ranaga Rao	Lecturer	PR Govt. College	Kakinada E.G.Dt.
5	Dr. Shayam Babu	Lecturer	SRR & CVR Govt. College	Vijayawada Krishna Dt
6	Dr. Ch. Rama Krishna	Lecturer	Govt. College	Manda Peta E.G.Dt.
7	Dr. K. Srinivasa Rao	Lecturer	Govt. College	Ravulapalem E.G.Dt.
8	Dr. K. Lakshmana Rao	Lecturer	Govt. College	Rampachodavaram E.G.Dt.
9	Dr. Divakar	Lecturer	Govt. Degree College	Buttaigudam W.G.Dt.
10	Sri J. Satya Murthy	Lecturer	ASNM Govt. College	Palakol W.G.Dt.
11	Smt. Deepthi	Lecturer	ASD Govt. College (W)	Kakinada E.G.Dt.
12	Smt. Dhana Lakshmi	Lecturer	ASD Govt. College (W)	Kakinada E.G.Dt.

**GOVERNMENT COLLEGE (AUTONOMOUS)
RAJAMAHENDRAVARAM
Scheme of Valuation for Certificate Courses**

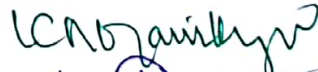



External Examination	=	50 marks
Internal Evaluation	=	<u>50 marks</u>
Total		<u>100 Marks</u>

Split for Internal Evaluation:




Assignments and slip tests	20 Marks
Field work and Observation Report	<u>30 Marks</u>
Total	<u>50 Marks</u>

Signature of the Members Present
BOS

Internal

1. 
2. 
3. 
4. 

External

1. 
2. 
3. 
4. 