

Dt: 02-02-24

The members of the staff, department of Economics have met under the chairmanship of Dr. R. Balayya, incharge of the department to discuss the following points.

### Agenda:

1. class timings of 2<sup>nd</sup>, 4<sup>th</sup>, 6<sup>th</sup> sem students college
2. Academic and Administrative discipline

### Resolutions:

1. It is resolved to follow strictly the timings of the college i.e. from 8 AM to 2 PM. Having ID cards is mandatory to the students and staff.
2. It is also resolved to maintain discipline within the campus by following the below mentioned.
  - a) Maintaining movement register - at the time of movement
  - b) workload adjustment register - at the time of casual leave
3. It is resolved to update department activity register till date of this meeting.
4. As per the instructions of the principal, All the staff members must follow the time table without deviation and

Maintain the discipline in the classroom.  
Ask the students to wear ID cards regularly.

M. S. S.  
2/2/2024

1. ~~Amby~~
2. ~~Arjun Kumar~~
3. ~~Arjun~~
4. ~~A~~
5. ~~A~~
6. ~~A~~
7. K.V. Ganesha Kumar
8. ~~A~~
9. ~~A~~