

Staff meeting

- * classwork must be done properly
- * Time Tables must be given to students
- * Moment Registers
- * Time Tables Register
- * Curricular Plans
- * workload adjustment
- * Time table
- * Activity Register (kept)
- * Salary paid
- * NIRF → Successfully submitted
- * India Today Rankings
- * month activity each dept
- * Science day → Exhibits
- * website updation in one week.