

Departmental Meeting

3/10/2019.

Today Department level meeting was conducted by D. Jaya Sree Lect. in Microbiology along with faculty members at 11:00 AM and resolved the following:

Agenda:

1. Department RUSA Component 2.0 DPR preparation: Identifying the requirements of Teaching Learning resources, equipment etc., (Action point - D. Jaya Sree)
2. Completion of CIA examinations & posting of internal marks.
3. Announcing of attendance shortage students names & informing the same to their parents.
4. Assigning works & giving question Bank for students & guiding them to study in Dasara vacation.
5. Announcing Remedial classes schedule to the students tentatively from October 3/2019 to October 26. for slow learners.

Delegates: D. Jaya Sree : *[Signature]*  
P. Sunetha : *[Signature]*

*[Signature]*  
3/10/19

Lecturer Incharge,  
Dept. of Microbiology,  
Government College (A)  
JAHMUNDY-533 105. (A.P.)

Student Signs: -

1. V. Lakshmi prasanna III BSc. MTC
2. M. C. *[Signature]* III BSc. MTC
3. *[Signature]* III BSc MTC food.