

Department Meeting

Today meeting was conducted with all faculty members & discussed following

Agenda :


1. 1<sup>st</sup> Semesters of 2020-2021 batch started from 1<sup>st</sup> Feb - May 1<sup>st</sup> week.  
(APSCHE Academic Plan for institutional hours were considered)
2. Dept. level new Revised Academic Schedule preparation (D. Jayasree)
3. Prepare visiting faculty list : upload in website (P. Suneeta Dr)
4. Taking feed back from 1<sup>st</sup> year students after Bridge course
5. Keep ready the Academic Records : Diary, Synopsis & Curricular Plan
6. SCIENCE DAY CELEBRATIONS on 28 Feb: 2021.

Events to conduct on the Day - Quiz, elocution

- Exhibition by life sciences

( 10 to 2 PM )

\* Resolutions: All resolutions unanimously accepted and have taken decisions accordingly to take necessary actions.

1. P. Suneeta: 

Department Meeting

2/3/2021

\* Agenda points discussed :

1. APSCHE Academic Planning followed for 90 institutional hours.  
→ Sundays & 2<sup>nd</sup> Saturdays working day.  
→ Sunday - Online class & upload in Bharat Parthe Online portal of CCE & also in college website
2. UGC - Covid guidelines of Feb: 5<sup>th</sup> classwork will be distributed as II & III yr : Morning session ; I year : Afternoon session.
3. Syllabus moderation for Covid Affected Batch : 30% reduction of syllabus (Take Special Supplementary BOS Resolutions & get Ratified in the next BOS)
4. Strictly take Attendance of students in Registers
5. Maintain all Academic Records upto date
6. Course/Papers distribution : I Sem: Paper 1 : Sharing by Smt. D. Jaya + Dr. P. Suneeta  
IV Sem: Paper 4 : D. Jayasree  
VI Sem: Paper outline : DJS + PS.  
Paper A<sub>1</sub> : D. Jayasree  
A<sub>2</sub> & A<sub>3</sub> : Smt. P. Suneeta.

\* Resolutions: All agenda points discussed & all resolutions were unanimously accepted

1. Smt. P. Suneeta: 

