

July.

DEPARTMENT MEETING.

Today, Department meeting conducted by Smt. D. Jayasree, Lecturer in charge along with the staff members and discussed the following agenda.

1. Completion of all internal evaluations and posting award list.
2. 100% completion of syllabus to final 6th semesters & revisions also for Outgoing students in view of Final exams.
3. Final Exams scheduled from 26th July.
4. Taking simultaneously online classes for II Semester students.
5. BOS documents preparation (HOD - Smt. D. Jayasree).
6. updation of department stock registers (HOD - Smt. D. Jayasree).
7. updation of Department website for 2019-2020 year (Dr. P. Suneetha).
8. updation & keep ready for documents - Academic audit. (Both staff).

Resolutions:

* All the above resolutions accepted unanimously by staff members.

D. Jayasree

members: I.D. Jayasree: Jayasree
R. Dr. P. Suneetha: Suneetha