

Department Meeting 8/2/22

Department meeting was conducted on 8/2/22, along with staff members.

Agenda:-

- 1) Purchase of microbiological medium components, glassware, droppers and other miscellaneous items for conduct of practicals for both academic year 2021-22 for both M2C & Fm2C students.
- 2) Seller have communicated a delay of 3-4 weeks in the supply of microbiological medium components as they get expired and no ready stock available.
- 3) Some items for lab purpose are not available in the local market on the quality of the item is not upto mark.
- 4) Field trip to final year students.

Resolution:-

- 1) Resolved to request to the principal to sanction an amount of 20,000/- to purchase all the requirement of microbiology lab for both M2C & Fm2C for the academic year 2021-2022.
- 2) Resolved to purchase microbiological medium components online as they are delivered in less than one week time.
- 3) Resolved to purchase items not available in local market online as both the quantity and quality are better.
- 4) Resolved to request the principal

to sanction an amount of 15,000/- for field trip to Bispurkha, Lalim Barmalata and CPEI, Rajshimulya to meet travel expenses and also for refreshments + snacks of students.

1. Sud. P. Suresha . Prudh
  2. Sud. S. Sushma
- TS Nury  
8/2/22