

Department Meeting 7/5/22

Dept. meeting was conducted on 7/5/22 in the dept of microbiology along with staff members.

Agenda:-

- 1) Conducting CSP for 4 Semesters students in the month of May + June.
- 2) Distribution of students per course
- 3) allotment of faculty members.

Resolutions:-

- 1) Students were made aware of CSP by lecture + Brain storming sessions.
- 2) 13 M2C + 13 F2C students allotted to microbiology students. Sub T. Song is faculty member for M2C & Dr. P. Suresh is faculty member for F2C students.
- 3) Faculty member for F2C students, when app group created for M2C + F2C CSP programme.
- 4) Major work shared through whatsapp app between + Google meet
- 5) Each faculty member monitor CSP 1st for 1st week.
- 6) Survey. Form provided by Dept of Microbiology. 1st week - Awareness campaign 2nd week - Advice & 3rd week - 4th week - 5th week -

- 6) For report writing. Along with student viva committee will evaluate the CSP.
- 7) Students to be ready to log book, Soao Economic Survey form, and Project Report at end of CSP.

- 1) Project to be completed by April 9th 2022.

T. Suresh  
31/5/22