

## Department Meeting

Dept. meeting was conducted on 01-10-2022 in the Dept. of Microbiology along with staff members.

### Agenda:-

1. Allotment of students (M2C & FM2C) for two months internship programme (i.e 01-10-2022 to 30-11-2022)
2. Upgradation of Room no. 71 located in Science block into a microbiology lab.
3. Shifting of all the instruments in Microbiology lab located in Buddha Bhavan to newly upgraded Microbiology lab in room no. 71.

### Resolutions:-

1. It is resolved to send students from microbiology Department (M2C & FM2C) to Pharma Train institute for two months internship programme. It is also resolved to monitor the ongoing internship by both the mentors.
2. It is resolved to upgrade Room no. 71 into a Microbiology lab with the following works:-
  - Flooring with Tiles
  - Construction of flatforms for instruments
  - Construction of Two sinks for washing
  - Water facility with pipe lines and taps
  - Building cupboards (glass doors)
  - Building Inoculation chamber (glass fittings)
  - Window repairs and window screens.
  - Repairs of fans and lights
  - Laboratory working stools - 30 in no.s.
3. Resolved to shift instruments to new lab. T.Sony  
11/10/2022  
(Dr. T. Sujatha)