

STAFF MEETING

Date: 22-12-2023.

The staff members of the Zoology Department meet in the Department to discuss the following Agenda.

Agenda.

1. Work load particulars for UG - II - Sem, II & Sem, Long Internship. P.G. Sem - I and Sem III.
2. P.G. Sem - III internal Exam.
3. Renovation of Aquarium pond.
4. Renovation of 50 and 51 Labs.
5. Practical Required Equipment and Chemicals.
6. Dept. needed Reference Books.
7. Staff Room Renovation.
8. Field Trips and Project Work.

Resolutions: ① It is resolved new work load particulars and engage one new Guest Faculty From this Semester.

Hons - Zoology - Paper ③ Biology of Non chordates ④ Cell and Molecular Biology.

~~Hons~~ - Aquaculture - Paper ③ Taxonomy and Functional anatomy of fish and shell fish. ④ Physiology of Fish and Shell fish.

Common paper - Digital Literacy, and Marketing Skills.

- ① It is resolved to conduct P.G. internal Exams in date complete syllabus.
- ② It is resolved to Renovate Aquaculture pond due to pond basement breakage, Insect mesh broken, covering sheets breakage, its needed immediate repairs.
- ③ It is resolved to renovate Labs 50 and 51.
It is resolved to establish New Aquaculture lab
- ④ It is resolved all Faculty members submit required practical equipment and chemicals for U.G and P.G. before 30.12.2023.
- ⑤ It is resolved all Faculty members give details of Reference books for smooth running of classes.
- ⑥ It is resolved Renovate Staff room.
- ⑦ It is resolved plan to conduct Field Trips and Tours for U.G and P.G. students according to their curriculum. All Faculty members submit Trips details plan to P.G. - III sem students project works, paper publications, plan to VI sem students long internship.

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| 1. D. Sailaja | 7. <u>Wan</u> |
| 2. <u>[Signature]</u> | 8. M. Sulewhi |
| 3. K. Subashini | 9. K. <u>[Signature]</u> |
| 4. <u>[Signature]</u> 22/12/23 | 10. R. <u>[Signature]</u> |
| 5. G. R. <u>[Signature]</u> istatras | 11. <u>[Signature]</u> |