

5/10/2021

### Staff Council meeting.

- \* Every Department must calculate the workload and assign the <sup>work</sup> new faculty members
- \* Syllabus completion of Certificate course.
- \* Practical Exams conducted by 27<sup>th</sup> before.
- \* Syllabus completion of II Semesters and I Semesters.

The above points are discussed with dept faculty and followed accordingly. ✓ filed

1. Job
- 2.
3. K. P. S. K.