

22.4.2021

CIRCULAR

Sub: GCRTV - Biometric Attendance of students - faculty to monitor -
Regarding

Ref: 1) Resolutions of Staff Council dated 22 March 2022

It is observed that some of the students are not marking biometric Attendance and therefore the Percentage of students have been recording at lower side by the iAMS Application. As you are aware the biometric attendance is monitored by O/o CCE on regular basis. The Staff Council of the college in its meeting cited under Reference resolved to depute following departments to guide the students and see to it the students will mark biometric attendance.

S.No	Day	Department
1	Mon	English, Electronic, Comp.Sc & Chemistry
2	Tues	Mathematics, Commerce, Geography, Microbiology
3	Wednes	Pol.Sc, Sanskrit, Statistics, Biotechnology, Zoology
4	Thurs	Economics, Botany, Physics, Geology
5	Fri	Economics, Chemistry, Physics, History, Commerce.
6	Satur	Geography, Hindi, Telugu, English.

* The HoD's are requested to depute any other faculty if they have class or not in a position to the above duty. The above HoD's should present in the college premises by 9:15 AM in morning session and 12:30 PM in the evening session.

* The Administrative officer of the college is requested to issue necessary instructions to security personnel to open only Arts Block Gate (in front of Sarvepalli Radha Krishnaiah statue) and permit the students to enter the college from this gate only.

All other gates are to be closed during commencement of college in both the sessions.

* Students can exit from any gate while leaving the campus.

Meeting Point are discussed with dept faculty

1. JWC
2