

The members of the department of English have met in the department at 10.30 a.m. under the chairmanship of the in charge Sri P.S. Sarthy and resolved the following.

1. Resolved to distribute the total work load of the faculty as per the UGC norms.
2. Resolved to allot V Semester special English work load to Smt A. Rajeswari and Dr. U. Rameshbabu.
3. Resolved to conduct the practical Examinations for the second Semester students from 12-10-2022 to 16-10-2022.
4. Resolved to entrust OTLP data uploading as per individual timetable to Dr. N. Nagabhushanam and S.D.V. Neeraja.
5. Resolved to entrust updating website with the following information to K.C. Blessy and P. Rajalakshmi.
 - (a) Annual Academic plans 2022-23.
 - (b) Result analysis.
 - (c) BOS.
 - (d) Department Activities.
6. Resolved to condemn the practical records, assignment books and projects for the period 2020-22 and submit the same to the sergeant in the office.

7. Resolved to submit the old computer to the computer department.

- | | |
|--------------------------|-----------------|
| 1. Sri P. S. Sarthy. | |
| 2. Dr. U. Rameshbabu. | D.S.S. |
| 3. Smt. A. Rajeswari | M. S. S. |
| 4. Smt. Ch. Venela. | Ch. Venela |
| 5. Dr. N. Nagabhushanam. | N. S. S. |
| 6. Dr. B. Bhavani | B. Bhavani |
| 7. Smt. S.D.V. Neeraja | S.D.V. Neeraja |
| 8. Dr. K.L. Sudheesha. | K.L. Sudheesha |
| 9. Smt. G.A. Soni | G.A. Soni |
| 10. P. Rajyalakshmi | P. Rajyalakshmi |
| 11. K.C. Blessy | K.C. Blessy |