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18.08.2023

The department of Computer Science & Applications met in the Infotech house under the chairmanship of Dr. Sunet Kumar on 18.08.2023 (ie on Friday) to discuss the following.

### Agenda:

1. Faculty requirement for academic year 2023-24 and engaging guest faculty
2. Student Induction program

The chairman initiated meeting for engaging guest faculty. Department calculated the total work load for academic year 2023-24. Chairman explained the department workload and available human resources in the department. He expressed his nod to engage at least 12 Guest Faculty as per the norms of the college with MCA/M.Sc (cs), IT/H.Tech Qualified faculty for smooth conduction of clarkwork.

Chairman explained about action plan for conduction of student induction program. He assigned S. Jayalakshmi for report preparation of student induction program.

### Resolution:

- 1) It is resolved to engage Guest Faculty for academic year 2023-24.

(Signature)

1. H. Devdham

2. P.M.

3. T.D.

4. S.J. Lakshmi

5. A. Suganthi