

2/2/24

Government Degree college, Rajahmundry venue: Board Room

Department of Biotechnology  
Staff Council Meeting

Principal: Dr. K. Rama  
16thendra Rao  
Time: 12:00 PM

- 1) Portal closes on 5th of every month - should be updated in time.
- 2) upload Faculty Data
- 3) Feb 1st to Apr 30th - No online classes
- 4) Moment Register - ✓  
Time table Register - ✓  
Activity Register  
Curricular Plan register -  
Work load Adjustment register -
- 5) Time table to 2, 4, 6 students  
GEM - Government e-Marketing  
from credentials for our college  
could not be procured
- 6) Monthly atleast one activity - Each Department.  
→ Atleast 5 constructive projects for  
Science day.  
→ science day common for all - cannot be  
personalised  
→ website updation.
- 7) Genuine Attendance to be taken.

should be on  
HOD table

Name of the Lecturers

Signature

1. Dr. B. Nageshwar:

(Lee - in-charge - Dept of Biotechnology)

2) Mrs. K. Anusha

(Lee - Dept of Biotechnology)

3) Ms. J. Parnika 'Sai'

(Guest Faculty in Dept of Biotechnology)

J.lli